

Nelson Youth Soccer Association
Outdoor House Team Formation and Adjustment Procedures
Updated November 2016

- At registration, and again when teams are communicated to our members, the material **must** contain a clear message that “NYSA is committed to trying to achieve balanced teams, and teams may be rebalanced if needed for this purpose. If your child is selected for a team change, this is not “optional” and please accept this, as it is not optional.” Clearly communicating this up front to members will hopefully avoid some of the resistance to team changes that we currently encounter.
- For actual team formation process for outdoor house leagues, see separate formation document.
- Once teams are formed by the House Managers, they are looked over by the House Directors and House Head Coach to confirm agreement. If any concerns with the teams and/or league balance are identified, proposed changes are suggested. These are then reviewed with the House Manager by the House Director and House Head Coach to try to arrive at a consensus for final team formations. Hopefully in most cases, this will be an easy process, as the suggested changes will be readily agreed upon. But, in any case, the House Manager is to be made aware of any suggested changes, and their response to them taken into account. In the end, if consensus is not reached, the final decision rests with the House Director.
- The above step is completed **before** the teams are communicated to the membership.
- It is **crucial** that teams and league balance is monitored very carefully during the first 2 to 3 weeks of the season. This must be a priority and is accomplished through a number of means.
1. The House Head Coach will understand that a primary part of his/her job during the first three weeks is to monitor leagues for parity, and identify any problems (through direct observation and any received feedback).
2. The Executive Director will monitor scores for all House leagues (referees are to keep scores even for leagues where they aren’t officially kept, for this purpose only) and again identify any lopsided results and trends.
3. A communication prior to the start of the season is to be sent to all House coaches asking them to send us feedback if they identify any inequities or other issues on their teams (note, we will not just “automatically” take it face value if a coach complains their team is weak, but will take it as reason to look more closely ourselves and include the coach’s feedback as part of our overall review).
- Any such identified issues (from any sources) in the first 2 to 3 weeks are to be promptly communicated to the House Director for attention. The House Director will review the potential concern with the House Head Coach and the House Manager to identify if the problem is legitimate, and what player moves may be warranted. **(Note, no actions or communications in terms of player movements are to be taken by anyone prior to this step!)**
- The House Director will reply on input from the House Head Coach and the House Manager for potential player moves to try to achieve balanced teams. However, the final decision for approving any player moves rests with the House Director.
- If any player moves are approved (within first three weeks), the communication of this fact shall come by official email from the House Director (preferably housedirector@nys.ca) to the family of all players being moved, to the coaches of both affected teams, and cc’d to the House Head Coach and Executive Director (again, this **must** happen within 3 weeks).

Nelson Youth Soccer Association
Indoor Youth Team Formation and Adjustment Procedures
Updated November 2016

- At registration, and again when teams are communicated to our members, the material **must** contain a clear message that “NYSA is committed to trying to achieve balanced teams, and teams may be rebalanced if needed for this purpose. If your child is selected for a team change, this is not “optional” and please accept this, as it is not optional.” Clearly communicating this up front to members will hopefully avoid some of the resistance to team changes that we currently encounter.
- House Head Coach does team formation.
- Once teams are formed by the House Head Coach, they are looked over by the Indoor Committee to confirm agreement. If any concerns with the teams and/or league balance are identified, proposed changes are suggested. These are then reviewed with the House Head Coach to try to arrive at a consensus for final team formations. Hopefully in most cases, this will be an easy process, as the suggested changes will be readily agreed upon. In the end, if consensus is not reached, the final decision rests with the Indoor Committee.
- The above step is completed **before** the teams are communicated to the membership.
- It is **crucial** that teams and league balance is monitored very carefully during the first 2 to 3 weeks of the season. This must be a priority and is accomplished through a couple of means. 1. All NYSA Coaches working the Indoor season will understand that a primary part of their job during the first three weeks is to monitor leagues for parity, and identify any problems (through direct observation and any received feedback). 2. The Executive Director will monitor scores for all House leagues (referees are to keep scores even for leagues where they aren’t officially kept, for this purpose only) and again identify any lopsided results and trends.
- Any such identified issues (from any sources) in the first 2 to 3 weeks are to be promptly communicated to the House Head Coach and Indoor Committee for attention. Together, they will review the potential concern to identify if the problem is legitimate, and what player moves may be warranted. **(Note, no actions or communications in terms of player movements are to be taken by anyone prior to this step!)**
- The Indoor Committee will reply on input from the House Head Coach (with possible input from other Indoor coaching staff) for potential player moves to try to achieve balanced teams. However, the final decision for approving any player moves rests with the Indoor Committee.
- If any player moves are approved (within first three weeks), the communication of this fact shall come by official email from the Indoor Committee (preferably indoor@nys.ca) to the family of all players being moved and cc’d to the House Head Coach, all Indoor coaching staff and the Executive Director (again, this **must** happen within 3 weeks).